

Regional Fraternity of Eastern Canada

SUGGESTED FORMAT FOR COUNCIL MEETINGS

The following is one example or model of a council meeting. Meetings must be punctual, spiritual, welcoming, interesting and orderly in order to remain inviting and fruitful. Servant Leadership in the Secular Franciscan Order requires an ongoing formation, as much as does membership in the Order, therefore councils are encouraged to implement ongoing formation as part of their meetings.

WELCOME AND OPENING – MINISTER

PRAYER – (see Liturgical Prayer: Suggested Forms)

ARTICLE OF THE GENERAL CONSTITUTIONS – LEADER OF THE MONTH/MEETING

Each month, a council member, on a rotating basis, prepares this material. The schedule may be organized by Council. (See **Suggested Study Program for a Fraternity Council** in this handbook)

PRESENTATION: ONGOING FORMATION (5-10 minutes)

The *Handbook for Secular Franciscan Servant Leadership* published by the National Formation Commission of the National Fraternity of the USA. Documents of Vatican II (see **Ongoing Formation: Suggested Resources**)

SMALL GROUP SHARING ON THE TOPIC PRESENTED BY THE TEAM (15-20 Minutes)

MESSAGE FROM SPIRITUAL ASSISTANT (if present)

BUSINESS MEETING

Minutes of previous meeting
Minister's Report
Vice Minister's Report
Treasurer's Report
Formation Director/Team's Report
Spiritual Assistant Report
Pastoral Care Report – cards, visits
Reports from other Fraternity Ministries/Activities
New Business
Recommendations from Council

CLOSING PRAYER- (see Liturgical Prayer: Suggested Forms)

FELLOWSHIP